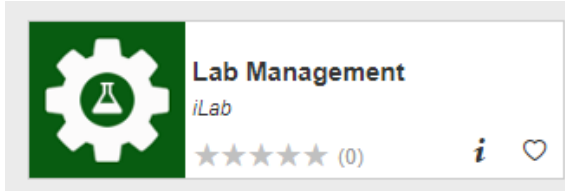

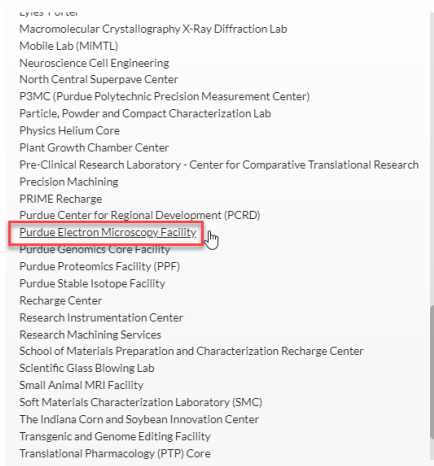
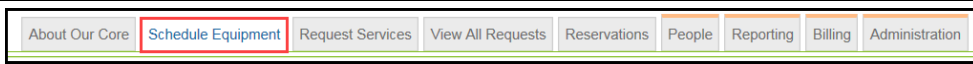


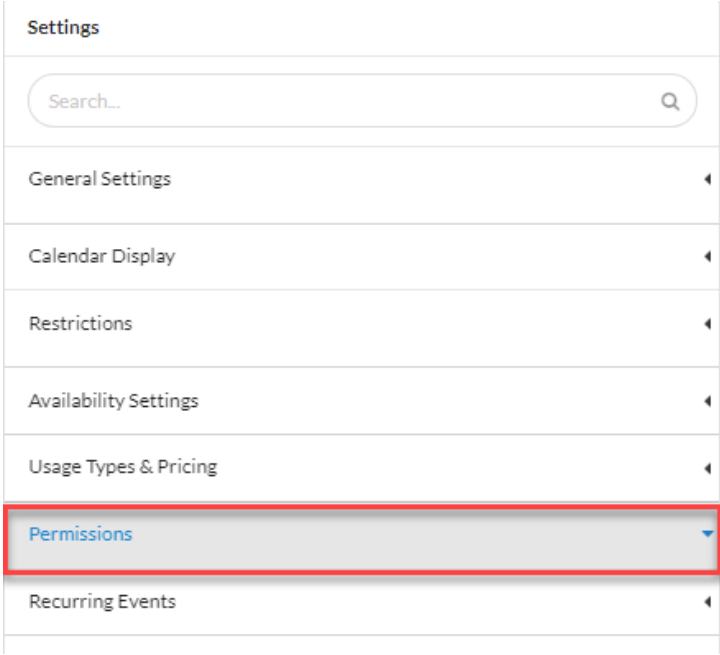
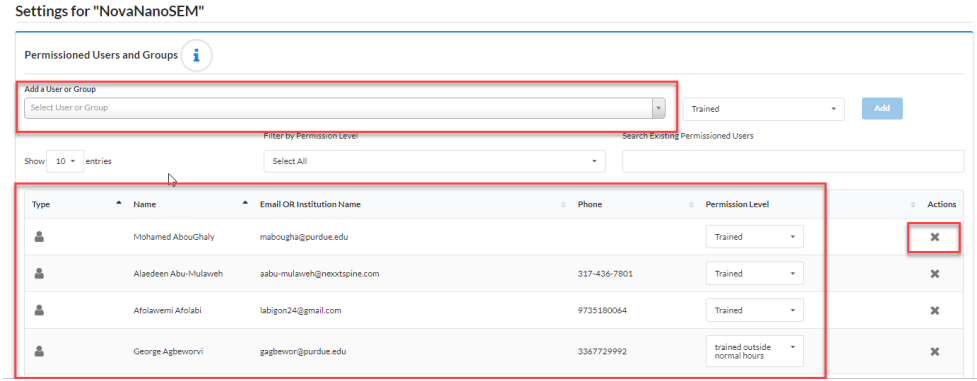
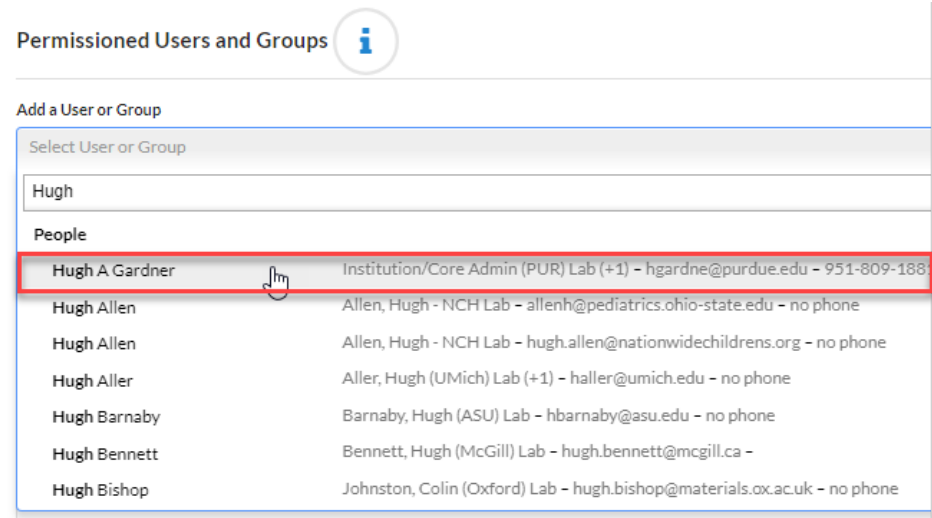
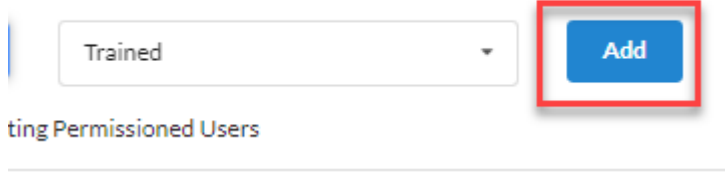
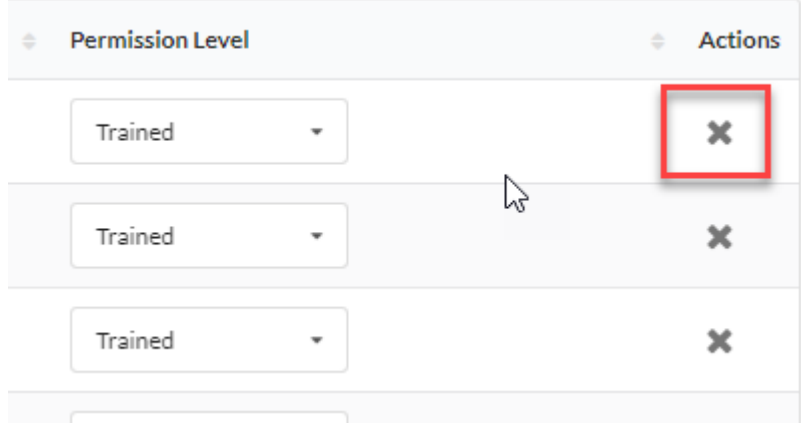


This QRC outlines the steps for facility staff and management to manage the trained user list for a piece of equipment. The trained user list allows for the restriction of access to particular piece of equipment until the user is fully trained by facility staff on the use of the equipment.

Access iLab	
<p>Go to the iLab solutions site using the direct link or the <a href="#">One Purdue Portal</a> and login using your Boilerkey credentials. Help logging in to iLab using Boilerkey <a href="#">can be found here</a>.</p>	<p><a href="http://purdue.ilabsolutions.com">purdue.ilabsolutions.com</a></p> 
Access Desired Facility	
<p>Click <b>My Cores</b></p>	
<p>Click the <b>name</b> of the desired facility for which you have access.</p>	
Access Equipment	
<p>Click <b>Schedule Equipment</b>.</p>	
<p>Locate desired equipment and click  to edit.</p>	 <p>NovaNanoSEM description pricing</p> <p>High vacuum imaging - Everhart Thornley detector (ETD); routine imaging Through-the-Lens detector (TLD); high magnification/resolu</p>

View, Add or Remove Users																															
<p>Under <b>Settings</b>, click <b>Permissions</b>.</p>	 <p>The screenshot shows a 'Settings' menu with several options: Search, General Settings, Calendar Display, Restrictions, Availability Settings, Usage Types &amp; Pricing, <b>Permissions</b> (highlighted with a red border), and Recurring Events.</p>																														
<p>The permissions interface contains the following:</p> <ul style="list-style-type: none"> <li>• Current list of trained users.</li> <li>• Search function to add trained user.</li> <li>• Delete function to remove trained user.</li> </ul>	 <p>The screenshot shows the 'Settings for "NovaNanoSEM"' interface. It includes a search bar for adding users, a filter by permission level, and a table of 'Permissioned Users and Groups'. The table has columns for Type, Name, Email OR Institution Name, Phone, Permission Level, and Actions. The first row is highlighted with a red border.</p> <table border="1"> <thead> <tr> <th>Type</th> <th>Name</th> <th>Email OR Institution Name</th> <th>Phone</th> <th>Permission Level</th> <th>Actions</th> </tr> </thead> <tbody> <tr> <td>Person</td> <td>Mohamed AbouGhaly</td> <td>mabougha@purdue.edu</td> <td></td> <td>Trained</td> <td>X</td> </tr> <tr> <td>Person</td> <td>AlaEdeen Abu-Mulaveh</td> <td>aabu-mulaveh@nextspine.com</td> <td>317-436-7801</td> <td>Trained</td> <td>X</td> </tr> <tr> <td>Person</td> <td>Afslavemi Afslabi</td> <td>labigon24@gmail.com</td> <td>9735180064</td> <td>Trained</td> <td>X</td> </tr> <tr> <td>Person</td> <td>George Agbevorvi</td> <td>gagbevor@purdue.edu</td> <td>3367729992</td> <td>trained outside normal hours</td> <td>X</td> </tr> </tbody> </table>	Type	Name	Email OR Institution Name	Phone	Permission Level	Actions	Person	Mohamed AbouGhaly	mabougha@purdue.edu		Trained	X	Person	AlaEdeen Abu-Mulaveh	aabu-mulaveh@nextspine.com	317-436-7801	Trained	X	Person	Afslavemi Afslabi	labigon24@gmail.com	9735180064	Trained	X	Person	George Agbevorvi	gagbevor@purdue.edu	3367729992	trained outside normal hours	X
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<p>Search for user by first name (last name may not return consistently).</p> <p>Select user from <b>People</b> list.</p>	 <p>The screenshot shows the 'Permissioned Users and Groups' search results. A search bar contains the name 'Hugh'. Below the search bar, a list of 'People' is displayed. The first entry, 'Hugh A Gardner', is highlighted with a red border.</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>Hugh A Gardner</td> <td>Institution/Core Admin (PUR) Lab (+1) - hgardne@purdue.edu - 951-809-1888</td> </tr> <tr> <td>Hugh Allen</td> <td>Allen, Hugh - NCH Lab - allenh@pediatrics.ohio-state.edu - no phone</td> </tr> <tr> <td>Hugh Allen</td> <td>Allen, Hugh - NCH Lab - hugh.allen@nationwidechildrens.org - no phone</td> </tr> <tr> <td>Hugh Aller</td> <td>Aller, Hugh (UMich) Lab (+1) - haller@umich.edu - no phone</td> </tr> <tr> <td>Hugh Barnaby</td> <td>Barnaby, Hugh (ASU) Lab - hbarnaby@asu.edu - no phone</td> </tr> <tr> <td>Hugh Bennett</td> <td>Bennett, Hugh (McGill) Lab - hugh.bennett@mcgill.ca -</td> </tr> <tr> <td>Hugh Bishop</td> <td>Johnston, Colin (Oxford) Lab - hugh.bishop@materials.ox.ac.uk - no phone</td> </tr> </tbody> </table>	Name	Details	Hugh A Gardner	Institution/Core Admin (PUR) Lab (+1) - hgardne@purdue.edu - 951-809-1888	Hugh Allen	Allen, Hugh - NCH Lab - allenh@pediatrics.ohio-state.edu - no phone	Hugh Allen	Allen, Hugh - NCH Lab - hugh.allen@nationwidechildrens.org - no phone	Hugh Aller	Aller, Hugh (UMich) Lab (+1) - haller@umich.edu - no phone	Hugh Barnaby	Barnaby, Hugh (ASU) Lab - hbarnaby@asu.edu - no phone	Hugh Bennett	Bennett, Hugh (McGill) Lab - hugh.bennett@mcgill.ca -	Hugh Bishop	Johnston, Colin (Oxford) Lab - hugh.bishop@materials.ox.ac.uk - no phone														
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<p>After selecting the user, click Add to add them to the selected group (should be Trained by default).</p>	
<p>Click <b>X</b> to remove user from list.</p> <p>The user will no longer be able to schedule reservations for this piece of equipment.</p>	
<p><b>Return to Core</b></p>	
<p>Click <b>facility name</b> to exit equipment details and return to core site.</p>	